

NOTICE
CREEK COUNTY RURAL WATER DISTRICT #2
BOARD OF DIRECTORS MEETING
February 13, 2024 @ 5:30 p.m.
Water District Office -2425 W 121st ST S. Jenks, OK.
½ mile West of HWY 75 on HWY 117
PLEASE TURN OFF CELL PHONES

A G E N D A

1. Call to order:
Roll call: Kirby 2021, Bayouth 2021, Volturo 2022,
Martin 2022, Morris 2022, Pilkington 2023, Beasley 2023.
2. Engineer's Business:
 - 2A. Ryan Smith will discuss the Engineers Report.
 - 2B. Ryan will answer any questions the Board may have concerning the status of various projects in the district.
 - 2C. **Discussion/vote:** to approve the DWSRF Bixby Zone Disbursement Request No.7 in the amount of \$178,526.36. Authorizing payment to Cook's Consulting for \$129,822.26, to Poe Engineering for \$39,693.10 and for Reimbursement for Electrical Upgrades to Tower Site, East Central Electric Cooperative, Work Order 23113030, in the amount of \$9,011.00 and authorize Board President Harvey Morris, and District Mgr. Cindy Hubbell, to sign the Disbursement Request.
 - 2D. **Discussion/vote:** to execute a utility relocation agreement with ODOT for the US75A roadway improvements project between Kiefer and Mounds. Agreement to include either like-in-kind relocation of facilities for no costs to the District or betterment to 6" for a cost of approximately \$334,000.00 and authorize the Board President Harvey Morris, to sign the ODOT agreement.
3. Visitors Business:
 - 3A. Eric Bledsoe, CPA, with Bledsoe, Hewitt & Gulleson CPA, PLLLP., will be present to discuss the 2022-2023 Audit.
 - 3B. Questions/remarks from board members.
 - 3C. **Vote/motion:** to approve Audit as presented or revised.

3D. Discussion/vote: to approve the offer of bid from Bledsoe, Hewitt & Gulleson C.P.A., PLLLP, to provide our audit for the year ending November 30, 2024 for the fee not to exceed \$8,000.00.

3F. Discussion/vote: Josean Perez, Director of Real Estate, Foresight Communications, would like to discuss a 50'X50' lease with Vertical Bridge, to place a 150' Monopole Cell Tower Structure on the Northeast corner of our property. They are offering \$800.00 a month with a 1.4% annual escalator.

4. Water and Field Report:

4A. Matt Foreman will discuss the monthly Field Report, also a trial 4-day, 10-hour, work week for the field crew.

4B. Discussion/vote: to approve a bid from Tulsa Divers for repair and cleaning of the Kellyville Tower \$8150.00 and the Sapulpa Tower \$8150.00 a total of \$16,300.00.

5. Old Business:

5A. Vote/motion: to approve and authorize Board Officers, Harvey Morris, Charles Volturo, and District Manager Cindy Hubbell to sign a Central Bank C.D. signature card. To transfer funds from an existing Money Market Checking Account into a Certificate of Deposit.

6. Discussion/vote: on Consent Agenda Business:

6A. Regular Meeting Minutes from January 9, 2024.

6B. Treasurer's Report (pages 2 thru 5)

6C. Accounts Payable Report (page 6)

6D. Transfer of Benefit Units & New Taps (page 7)

7. Manager's Report:

8. New or Unknown Business:

9. Board Members' Comments and Discussion:

10. Adjournment:

10A. Vote/motion: to adjourn.

THIS NOTICE OF MEETING AND AGENDA WAS POSTED ON THE FRONT DOOR OF THE OFFICE OF CREEK COUNTY RURAL WATER DISTRICT #2, ON

_____, AT (TIME) _____.